

**20<sup>th</sup> Bi-Annual EHS Director's Roundtable**  
**April 29-30, 2008**  
**Executive West Hotel**  
**Louisville, Kentucky**

**TENTATIVE AGENDA TOPICS:**

- 1) **Administrative Issues**—recognize new attendees; PCI as Roundtable sponsor; visit to Churchill Downs; social hour and dinner in the William Room on 2<sup>nd</sup> floor followed by hospitality room (room # 573); any corrections to Fall '07 Rounders meeting minutes?; volunteer to record minutes for this meeting please ???; campus profile updates; dates for fall '08 meeting; In Memorium poster of Frank Labato
- 2) **Top Issue/Concern on Campus**— Very quickly list your top 1-3 issues on campus. If we all have the same thing i.e. emergency notification testing, etc. please say “ditto” and move on. We will cover common top issues during the roundtable as outlined on the agenda topics. Also, please briefly describe your handout(s). Everyone less than 3 minutes please!
- 3) **Update on CSHEMA news**
  - a. Annual conference – July 26-30 at Union Station Hyatt— [www.cshema.org](http://www.cshema.org)
    - i. First time ever – 26 blockbuster PDSs offered !
    - ii. Year long sponsorship opportunities now exist
  - b. New membership categories adopted in early April
  - b. Benchmarking update
  - c. Launch of Campus ERC ~ 1 month ago – NACUBO, CSHEMA, APPA and C2E2 co-sponsored compliance assistance center via EPA grant
  - d. 2<sup>nd</sup> edition of APPA/CSHEMA Environmental Compliance Assistance Guide
  - e. CSHEMA / NACUBO two webcasts since Fall '07 Rounders – DHS rule and Managing Emergency Notification Systems
  - f. Adding resources to members only section of CSHEMA web site – need Rounders help on this!
  - g. Association management update and next steps
- 4) **Recent Inspections, Fines, and Regulatory Development Updates**—CDC, USDA, EPA, OSHA, FAA, DOT, NRC or other agencies inspection experiences.
  - a. CFATS reporting experiences and next steps on DHS rule
  - b. Texas A & M fine on select agents
  - c. NRC increased controls, fingerprinting and background checks for irradiators
  - d. U of Kansas RCRA inspection
  - e. Pharmaceutical waste streams, traces in drinking water
  - f. Any other inspections, fines, or regulatory updates?

**5) New Incidents, Accidents, Compliance Investigations and/or Identification of Exposures**

- a. University of Illinois Chicago \$14M fire damage at School of Pharmacy
- b. University of California Davis evacuated 450 students and arrested student on felony charges on possession of chemicals and explosives on campus
- c. April 18<sup>th</sup> earthquake of Wabash Valley fault system along southern Illinois and Indiana– 5.2 magnitude
- d. Council of Higher Education 4/22/08 article on lead levels in synthetic turf
- e. How is hydrogen being handled at various schools?
  - i. What requirements are being followed? NFPA 45?
  - ii. Are new operations treated the same as existing operations?
  - iii. Anyone have any specific policies?
  - iv. Is fuel cell research being treated any differently?
- f. Any other incidents, accidents, investigations or exposures to discuss?

**6) EHS Administration**

- a. Annual Reports
  - i. Departmental?
  - ii. Safety Committee(s)?
  - iii. Information included?
  - iv. Who/How distributed?
  - v. EHS perceived value vs. reception on campus?
  - vi. Any successful efforts to streamline the process?
  - vii. Anyone discontinued EHS annual report?
- b. How are people advertising for jobs?
  - i. Career Builder
  - ii. Monster
  - iii. New EHS Careers –launched by NAEM and NSC
  - iv. Others?
- c. What sources are people using for finding minorities and women?
- d. EHS budget issues
  - i. Impact of state budget cuts – frozen positions, travel restrictions, new chargebacks, program cutbacks or elimination?

**7) Biosafety, Biosecurity and Select Agent Issues**

- a. Ron Atlas biosecurity update on issues at national level
  - i. 4/15/08 Trans federal task force on optimizing biosafety oversight
- b. NIH proposed rules for reviewing dual use research (not out yet)
  - i. How does Higher Ed want to be regulated?
- c. Export controls and biosafety
- d. EHS role in animal care facilities
  - i. Role of EHS for animal care staff
  - ii. Who does safety reviews (EHS, Vets, PIs?)
- e. Any other issues or topics to discuss?

## 8) Sustainability

- a. Who has written sustainability policies?
- b. Who has written sustainability plans?
- c. Who has a full-time sustainability coordinator?
- d. Where does sustainability program report?
- e. What is interface with EHS?
- f. Who has signed the Presidents Climate Challenge? Why or why not?
- g. Update on AASHE STARS rating system. Who's participating? Any experiences to share?
- h. Is there an opportunity for CSHEMA to provide some leadership by developing an alternate rating system (perhaps in partnership with APPA, SCUP or others)?
- i. **Discuss rating system for EHS programs vs. Accreditation?**

## 9) Open Laboratory EHS Issues

- a. Written policies/procedures?
- b. Separating RAM spaces?
- c. Eating/Drinking issues?
- d. Chemical use/storage?
- e. Biosafety issues?

## 10) EHS coverage/oversight of start-up companies

- a. Lease agreements – any good templates?
- b. What is a pilot plant?

## 11) New technology/Software and Applications in Use or Planned—aka Randy's corner

- a. Web based training update
- b. Yale's EHS information system survey results
- c. Any other new technology, software or application?

## 12) Miscellaneous topics and questions

- a. Students for concealed carry activities on campus – Univ of Missouri experience
- b. Construction growth on campus?
- c. Does anyone have good written criteria for accident investigation (root cause analysis)?
- d. How many have compliance hotlines now? Referrals to EHS?
- e. Who does chemical safety reviews for IAUCUC? What is the process? Does anyone have a list of chemicals that trigger review?
- f. Anyone concerned about selling old lasers through surplus property? How are potential liability issues addressed?

## 13) Emergency preparedness issues

- a. CNN special on "Campus Rage"
- b. Is anyone making provisions to put locks on classroom doors? Discuss Dennis Sullivan's survey results
- c. Any new or interesting exercises/drills?
- d. Pandemic Influenza – still on radar screen?

- e. Recent announcement of FEMA training grants for Higher Ed  
<http://edocket.access.gpo.gov/2008/pdf/E8-8954.pdf>

#### **14) Mass Notification Systems**

- a. Current thought about getting students, faculty and staff to sign up?
- b. Written protocols for activation? Who pushes “button” when and for what?
- c. Opt-in vs. Opt-out?
- d. Testing and validation protocols?
- e. Experiences with vendors?
- f. How is system used?
- g. What notification devices do you use? Mobile, landlines, email, text messages, pagers, sirens, PA systems etc.?
- h. Who is installing sirens or PA systems on campus?
- i. Any implementation stories? Advice?
- j. Any actual uses and lessons learned?