

12th Bi-Annual EHS Director's Roundtable
May 19-20^h, 2004
Executive West Hotel
Louisville, Kentucky

TENTATIVE AGENDA TOPICS:

- 1) **Administrative Issues** - recognize new attendee(s); list serve and web site; distribute and discuss minutes from November meeting; campus profile, sponsor, registration fee; outing to Churchill Downs Wed. late afternoon; social hour and dinner in the Derbyshire Room followed by hospitality room. Also, Dr. Ron Atlas, past President of American Society of Microbiology will speak to our group at 1:00pm on Wednesday, May 19th.
- 2) **C&U Association's EPA Engagement Initiative and Sector Partnership**— Update on regulatory reform efforts and specific proposal re: hazardous waste determination language; May 5th meeting at EPA Headquarters with Sector Partnership and OSW officials; Sector coordinating committee, work group projects and July 8th meeting in Chicago immediately following CSHEMA annual conference.
- 3) **New Incidents, Accidents, Investigations and/or Identification of Exposures** - “show and tell” so please bring pictures if you were unlucky enough to have incident or accident and have photos.
- 4) **Recent Inspections, Fines and Regulatory Development Updates** - CDC, USDA, EPA, OSHA, FAA, DOT, NRC inspection experiences, other agencies? Recent round of FAA inspections in Boston area and good information compiled and shared by Harvard. Also, FMCSA security checklist shared by KU.
- 5) **IBC, Biosafety, Biosecurity, Select Agent Issues**
 - IBC Roundtable— scheduling the next one, frequency and separate or in association with Director's Roundtable?
 - Dr. Butler sentencing
 - September 2003 USDA report highlighting security concerns in SA labs
 - Sunshine project information request and report to NIH—any one doing minutes differently now? Other potential impacts?
 - New biosecurity chapter in BMBL –comments submitted at 4/12 public meeting and what we are doing to promote security beyond SA
 - Fink report and recommendation for expanded role of IBC—NAS panel being formed to address implementation
 - Is IBC involved in review and approval of Select Agents (biologicals and toxins?)
 - Training for IBC members and also biosafety training for researchers—anyone have something to share for use by others?
 - BSL 3 lab summary/survey by Cecil Smith
 - BSL 3 lab commissioning and certification – revisit pros/cons of in-house vs. out-sourcing and what everyone is doing on this
 - Update on selection of universities for BSL 4 labs

6) Recent Surveys and Any Additional Issues to Survey or Update (either formally or at Rounders)

- Computer disposal survey—Mark Haenchen, St. Louis Univ.
- Software survey—Marvin Dickerson, North Carolina A&T
- EHS Databases— would it be useful to compile list of all databases maintained by various EHS offices and whether they are on commercial software (i.e. HP Assist, CS Assist, etc. since they are now promoting EHS Assist and at some point will no longer support their original programs). How many that have Peoplesoft are using the HR component for training database?
- EHS budget survey—Cheri Hildreth Watts, UofL
- IRB accreditation—Cheri Hildreth Watts, UofL
- Reporting line survey—posted to CSHEMA by Christina Aguilera
- Notification of asbestos in dorms—Harry Enoch, University of Kentucky

9) Best Management Practices & Emerging EHS Trends

- a. EHS accreditation program concept – any developments with CSHEMA? If not, any interest in Rounders developing EHS assessment tool?
- b. Any new cost saving ideas??
- c. Discuss emerging EHS trends

10) Laboratory Building Issues

- a. EHS staff metric for bringing new lab buildings on line recap from Fall 2002 Roundtable (\$.20- \$.50 /sq. ft. rate). Any further updates on rates? Discussion about Rounders developing consensus standards for research lab, academic lab, office and class room spaces. UK developed standards for lab space due to converted space problems.
- b. Proliferation of open lab design and solutions EHS issues for programming – hazardous material storage, waste issues, security, etc. Also, AIHA lab committee recommendations on design.
- c. International Building Code, hazardous material quantity limits impact on building design and use also hazardous exhaust concerns. Status of AIHA efforts to get code changed?
- d. Lab Commissioning – many of us have decommissioning/exit procedures and policies but what about entrance policies/procedures?

11) Emergency Preparedness and University-wide Emergency Operations Plans - EHS

role, emergency coordinator positions vs. function as collateral duty, table top scenarios being used in planning, Emergency Operations Center training for Univ. management and policy makers that will staff EOC.

- National Weather Service designation of “Storm Ready”— UofL just received this designation and now joins Rounders Univ.of Kentucky and Univ. Maryland
- Emergency planning FTE and funding sources
- Expansion of Disaster Resistant University program—UofL submitted grant application—any others?
- Any other management or technical issues or questions to discuss?

12) New Technology/Software and Applications in Use or Planned - PDA's vs. mini-computers; tablet PC demo by Madelyn Miller; color palm pilots and "Pen Dragon" software; digital cameras; smart phones; any new free software. Any new developments?

13) Miscellaneous topics and questions:

- EHS and research related committees—charge and reporting lines?
- Experiences with any emerging radiation therapies?
- DoD IG has issued their report on export controls at universities and other contractors per Pete Reinhardt—EHS involvement/issues?
- Impact of withdrawal of OSHA TB standard on respirator fit testing?
- Safety award approaches that are working?
- Any new policies your department has or is developing?
- CSHEMA benchmarking participation? CSHEMA salary survey participation? Foushee EHS salary survey participation?
- College and Univ. Hazardous Waste Conference is incorporating as a non-profit – status?