

19th Bi-Annual EHS Director's Roundtable
October 31- November 1, 2007
Executive West Hotel
Louisville, Kentucky

AGENDA TOPICS:

- 1) **Administrative Issues**—recognize new attendees; distribute and discuss minutes from May meeting; review of agenda topics; campus profile updates; thanks to PCI as Roundtable sponsor!; social hour and dinner in the Derbyshire Room on 1st floor followed by networking in hospitality room 857; discuss available dates for fall meeting.
- 2) **Top Issue/Concern on Campus and Handout Description** – Very quickly list your top 1-3 issues on campus. If we all have the same thing i.e. emergency notification testing, etc. please say “ditto” and move on since we will cover a lot of issues during dedicated topics. Also, please briefly describe the handout you brought or will send to Randy for our web site. Rich is timing us—everyone 3 minutes max!
- 3) **Recent Incidents, Accidents, Investigations and/or Identification of Exposures**
Texas A&M shutdown and 8/31 report from CDC; October 19th Chronicle of Higher Education article “After Accidents, Laboratory Safety is Questioned” includes a list of ~ 50 incidents involving select agents at university and research institute labs some identify institution and many do not. Any Rounders listed in article want to discuss details? Has anyone changed the way they are reporting information to government agencies? Any other incidents, accidents, investigations or exposures to discuss?
- 4) **Recent Inspections, Fines, and Regulatory Updates--** CDC, USDA, EPA, OSHA, FAA, DOT, NRC or other agency inspection experiences?
 - Lou DiBeradinis isn't at Rounders due to multi-day NRC inspection this week so he will let us know how this went.
 - Univ. of Washington professor that dumped ether down sink sentenced June 18th.
 - UIUC employee indicted on criminal charges for failure to stop a discharge to POTW— description and update from Irene Cooke.
 - Update on EPA proposed rule on RCRA in labs (Pete Reinhardt)
 - Status of upcoming launch of C&U Compliance Assistance Center
 - FBI on campus Rounders note thread and article
 - Any other inspections, fines or updates?
- 5) **EHS Support of the Research Function**
 - In the area of laboratory safety, does anyone check on the safety training of lab equipment repair and certifier personnel prior to granting access to BSL-1, BSL-2, or BSL-3 labs on the respective campuses? (Katrina Doolittle)
 - If so, how do you check on safety training? What type of documentation do you require? Or if not, how did you reach your decision? Or do you not consider safety training for such persons to be a relevant concern? (Katrina Doolittle)
 - Private labs on campus – vetting process? Any good boiler plate language for contracts? Any problems or lessons learned?

- Any formalized policies on lab security?
- NRC security requirements—update on status, experience, problems?
- New PIs setting up labs—any good commissioning programs?
- Nanotechnology safety programs—does anyone have good description posted on web site? (Jim Jaeger)
- DHS chemical facility rule, top-screen and Appendix A update (Pete Reinhardt and Maureen Kotlas)
- Discussion on how C&U will handle implementation of DHS rule. Emory University is developing a database.

6) IBC Biosafety, Biosecurity, and Select Agent Issues

- 10/4 House hearing on proliferation of U.S. high containment labs (Maureen)
- Update on what's going on behind the scenes post hearing, NSABB update, insights on NRC report on Science and Security in a Post 9/11 World (Ron Atlas)
- Overview of UNC/ABSA's comprehensive 2007 survey of IBC's (Ray Hackney)
- Discussion of group on possible agreement re: standard information in IBC minutes.
- Are we putting too much information in our minutes? (Jim Walker)
- Biosafety list serve no longer as open with Ed Hammond participating – need for a more restricted list serve for biosafety professionals? (Erik Talley)
- Practical experiences in dual-use review June article by Duke PIs in Science and discussion on whether any of us are following April' 07 NSABB guidance that PIs identify substantive concerns for institutional bodies—high hit rate to date 10 of 27
- OBA's announcement of hiring 4 positions for support of NSABB possible indication of more activity – fyi only
- 8/28 FR notice on changes in select agent rule – can anyone summarize?
- Pitt professor pleads guilty in art anthrax case—fyi
- Update from ABSA (Patty Olinger, Peter Schneider, Ray Hackey, Jim Walker)
- NIH overrules UMB's IBC on interpretation of NIH guidelines section II- A- 1-a on induction of drug resistance (Jim Jaeger)
- Debrief on comments from NIH/OBA at MABion—standardized IBC forms and minimum amount of information; review of all grants—how many are doing this; required standardized incident forms and poor quality of incident reports; how many know that electronic signature is acceptable and are using it (must be defined in IBC charter); how many have self-reported and realize that it is encouraged (PI not keeping approval current is reportable); occupational health program required for any BSL-3 work with animals and recommendation that occupational physician be a voting IBC member; suggestion to amend IACUC and IRB application forms to include IBC approval date for agents; how many are training on the NIH guidelines and is it integrated in BS training or stand alone; training for PI to report what needs to be reported? (Carol Whetstone)
- Have your IBC's changed in the last year based on newer NIH/OBA recommendations, Sunshine project, etc? (Erik Talley)
- Any NIH/OBA recent visits from their contractors to review your compliance with rDNA Guidelines? (Erik Talley)
- MRSA any incidents on campus? Any initiatives for Athletics or Housing?

7) **Pandemic Influenza Planning Efforts**

- 10/24 article on Computerworld survey re: pandemic exercise conducted by 3,000 banks, insurance companies and security firms predicts dire scenario with 50% work absenteeism, blackouts and brownouts, reduced fuel and food supplies, garbage and vermin filling the streets (Dave Rainer)
- Lots of resources now—activity of further planning efforts on your campus?

8) **Emergency Planning and Management Issues**

- Universities with full-time Emergency Manager? FTEs? New since spring? CEM?
- Does everyone have emergency notification system in place now?
- How many have implemented enhanced systems as result of Va. Tech?
- Does anyone allow use of comprehensive notification system for anything other than emergencies?
- How many have pre-scripted messages? In progress?
- Anyone using incentives to increase opt-in enrollment in notification systems?
- Anyone making emergency preparedness training for faculty, staff and students mandatory? Thinking about it?
- Debrief on UofL's 10/30 Fast Alert test (Dennis Sullivan) and other experiences with performance testing of text messaging systems
- Trouble shooting rapid call systems (Madelyn Miller)
- Response to Va. Tech report
- Number of Governor's have issued emergency planning and management reports with recommendations—FL, NC KY, MO, WI.— are there others worth looking at?
- UNC system safety task force draft recommendations (Dave Rainer)
- Any one pursuing door lock recommendation?
- Debrief on 10/29-30 Big 10 and Friends Emergency Management Roundtable convened and hosted by Purdue (Jim Schweitzer)
- Will that group continue or is their interest in having them meet in conjunction with Rounders?
- How many are charged with responsibility for business continuity coordination and planning?
- UC Berkley has free web based business continuity resources (Rich Strong)
- Emergency planning best practice ideas

9) **The New CSHEMA—Resources, Tools, Services**

- CSHEMA/IAEM survey conducted by Dennis Sullivan on emergency Management
- CSHEMA and NIOSH partner to develop guidance on nanomaterials in research labs—MOU in progress need core group to work on this project—to date Larry Gibbs, Dave Rainer, David Inyang, Andy Garcia-Rivera, Lou Mitchell—others?
- PDS ideas for St. Louis 2008 conference “Safety and Sustainability (Patty Olinger)
- Enhanced technical track with featured speakers – topics/speaker to focus on?
- Webcasts with NACUBO—ideas for this year—DHS rule; nanotechnology, sustainability any others?
- Regional seminar ideas – EPA Region 4 self- audit initiative; joint with C2E2?

- Cataloging best practices from Rounders and posting on CSHEMA members only?
- EHS accreditation discussion at CSHEMA Boston – Bob Emery/Bruce Brown taking initial crack at draft using CSHEMA comprehensive safety program and possible training program for peer reviewers
- Inaugural new CSHEMA newsletter “The CSHEMA Connection...linking campus EHS professionals” out next week!
- Any interested volunteers?

10) Sustainability Programs

- Strategies for ACUPCC signatories, becoming climate neutral and other interesting ideas (Maureen Kotlas)
- Has anyone installed or have experience with total heat enthalpy wheels, especially for use in fume hood exhaust? (Joe Griffin)
- Does your campus have well defined sustainability initiative? Still in progress?
- How many have dedicated full-time position to coordinate sustainability efforts? Is the position in EHS?
- EHS and sustainability update since spring— are you the driving force or a participant? How does compliance and EMS interact with sustainable practices? Any new strategies or challenges in reducing greenhouse gas emissions, green purchasing, recycling stormwater management (Maureen Kotlas)
- Any hot topics in sustainability? Any good conferences that Rounders have attended or coming up?

11) EHS Administration

- University EHS Management Systems (Patty Olinger)
- Based on experience what activities work the best to raise the EHS office’s visibility on campus?
- Any other questions or issues?

12) New Technology/Software and Applications in Use or Planned

- Who is using ClickCommerce to manage human use, animal use, IBC, or RSC committee processes? Do you have a “sandbox” I can play in? (Jaeger)
- InfoEd use and experience? (Pete Reinhardt)
- Anyone using eInstruction in training since spring?
- Web based training updates?
- Randy Pewitt’s technology items?

13) Campus Initiatives on Campus

- Research or campus-wide compliance initiatives?
- New dedicated positions in this area?
- Update on Emory’s new document control position which reports to Compliance Documentation/Training Manager (Patty Olinger)

14) Miscellaneous Topics and Questions

- International risk management issues for college or university employees working in other countries on a non-temporary basis; worker’ compensation; training; and

emergency evacuation. Don't ask, don't tell or separate programs and insurance policies? (Jim Jaeger)

- Testing for asbestos in post 1980's buildings?
- Anyone have good format for incident reports and avoiding having too much detail?
- Barnwell closure in June 2008—how many are getting rid of sources and/or registering with DOE program SCATR?
- Campus Firewatch video clips showing students doing very dangerous things in dorm rooms (David Hibbard)
- Mandatory use of N-95s in Q fever protocol as condition for doing work?
- Master security plan development at Ohio State (Mike St. Clair)
- Who requires safe driving class?
- Establishment of controlled access areas policy—balancing service vehicle access and pedestrian safety
- Golf cart training modules that work in university setting—survey how many have golf cart training and of those how many use classroom training or online document review with operator agreement?