

17th Bi-Annual EHS Director's Roundtable
November 15-16, 2006
Executive West Hotel
Louisville. Kentucky

TENTATIVE AGENDA TOPICS:

- 1) **Administrative Issues**—recognize new attendees; our invited guests Claudia Mickelson of MIT and biosafety consultant Bob Hashimoto; Dr. Dick Miller of UofL will join us at lunch today for a small group discussion of MRSA issues and updates; distribute and discuss minutes from May meeting; campus profile; PCI as Roundtable sponsor; social hour and dinner in the Derbyshire Room on 1st floor followed by hospitality room (Rooms 370 and 372); Executive West vs. Executive Inn and dates for spring '07 meeting.
- 2) **Top Issue/Concern on Campus**—Also, please list your handout(s). Everyone less than 3 minutes please!
- 3) **Recent Inspections, Fines, and Regulatory Development Updates** –CDC, USDA, EPA, OSHA, FAA, DOT, NRC or other agencies inspection experiences?? Matt Finucane gets to go first on this since he had three inspections all going on at the same time last week! Pete Reinhardt is next with six inspections in six weeks..
- 4) **New Incidents, Accidents, Investigations and/or Identification of Exposures**— Ohio State University student death in elevator; University of Kentucky lab accident; Univ of Illinois Urbana-Champaign student death from tower fall; NYC plane crash and near miss for Weill Cornell Medical School; E.Coli cases and electrocution at UNC; Western Kentucky University student death. Any others?
- 5) **CSHEMA Benchmarking Data** – powerpoint presentation by Peter Ashbook .
- 6) **IBC, Biosafety, Biosecurity, Select Agent Issues** – *Claudia Mickelson of MIT and Bob Hashimoto, Biosafety Consultant, will join us for these topics*
 - Update on 5th edition of Biosafety ,n Microbiology and Biomedical Laboratories (BMBL) – particularly the likely provisions in the biosecurity chapter– Claudia Mickelson
 - NIH Office of Biotechnology Assessment's FAQ on the site visit program
 - Discuss experiences of those that have had site visits from OBA
 - NIH Office of Biotechnology Assessment's 2006 Biosafety Considerations for Research with Lentiviral Vectors
 - National Science Advisory Board on Biosecurity (NSABB) Developments and July 2006 Draft Guidance Documents on Dual Use
 - HHS's OIG page w/ monetary penalties for SA non-compliance at C&U
 - IBC Committee education/training requirement, frequency and methods?

- IBC registration of the breeding of transgenic animal strains?
- IBC registration of frequent gene cloning and multiple plasmids—amount of detail and method?
- IBC application /registration streamlining?
- ABSA's BSO member survey
- Initiation of ABSA/FBI Alliance
- Updates on National and Regional Biocontainment Labs (NBL and RBLs)
- Biosafety community relation efforts?

7) Compliance Initiatives on Campus

- University-wide Compliance Officer vs. Research Compliance Officer, collateral duty vs. dedicated position and reporting line
- Compliance risk assessment activities?
- Top-level compliance oversight committees
- Assignment of compliance responsibilities
- New policies supporting compliance
- EHS Manuals – one vs. separate by program area, distribution, revisions?
- Other compliance activities?

8) Pandemic Influenza Planning Efforts

- Joe Griffin's survey –general discussion. Joe will compile the results and share with everyone after Rounders
- NY Times editorial on personal protection
- Pandemic planning trigger points
- Planning endpoints at this stage—when do we put this on the shelf and wait for WHO Phase 4?
- Are you disallowing employees with health risk factors from being essential personnel?
- UNC 's requirement for pandemic influenza continuity of operations plans for every department

9) Emergency Planning and Management Issues

- Full-time vs. part-time emergency planning coordinator?
- Tabletop exercise scenarios besides pandemic influenza?
- Emergency operations centers—who manages them, how many locations and where geographically located?
- Electronic emergency communications systems
- How many have or are considering purchase of Web EOC?
- How many universities plan to become NIMS compliant?
- AED placement on campus and training
- Free FEMA courses per Rich Strong
- IAEM conference update from Dennis Sullivan – 1268 pre-registered

10) EHS Support of Research Function

- Emerging nanotechnology/semiconductor research – training on campus, NIOSH conference Dec. 3-8th, ACS or other resources?? For those with toxic gas monitoring systems—how do you deal with the logistics of maintaining breathing zone monitoring data as “employee exposure records”?
- Additional NSC security measures on background checks/fingerprints
- Any formalized policies on lab security?
- Anyone using point system for lab inspections?
- Anyone have a good lab commissioning program?
- Autoclaves –do you keep an inventory, post instruction and/or provide any other training?
- Research freezers—do you keep an inventory, when in alarm what % automatically dial up to police, if not on dialup what is the procedure, are contents managed, if so, how do you get people to review what’s in them and cleanout, method for identifying extremely valuable materials that you would want to protect in an emergency?
- Proposed EPA rule on lab waste – summary by Pete Reinhardt
- Any other issues to discuss?

11) Occupational Medicine Programs

- Update to Rounders 2004 polling on existence of occupational medicine program, coverage beyond animal resources workers, unit managing the program, EHS involvement, total cost of program and who pays,~ number of employees in the program
- NBL and RBLs impact on program?
- How do you deal with occupationally induced allergies i.e animal dander?
- Eagleson/CDC conference on occupational health care for laboratory and animal care workers Feb. 6-7th Atlanta – limited to 100
- American College of Occupational and Environmental Medicine Colloquim January’07-- ideas on how to shape the specialty of occupational medicine to best meet the future needs of employers, workers, and payers.

12) New Technology/Software and Applications in Use or Planned –aka Randy’s corner

- OQO hand held PC at 10 oz and 40 G hard drive
- IT security alerts
- Web based training update
- Any others?

13) Miscellaneous topics and questions:

- Learning management systems – Erik Talley
- Formal annual reports from EHS –any good and concise formats?
- CSHEMA news!!!
- Launch of C&U compliance assistance center – NACUBO,CSHEMA, C2E2, APPA
- Sustainability efforts on your campus?
- Preventing penetrations to fire rating assemblies
- Training for high voltage, ARC flash protection and NFPA 70E