

13th Bi-Annual EHS Director's Roundtable
November 10-11th, 2004
Executive Inn Hotel
Louisville, Kentucky

TENTATIVE AGENDA TOPICS:

- 1) **Administrative Issues** - recognize new attendee(s); list serve and web site; distribute and discuss minutes from May meeting; campus profile; Roundtable sponsor; registration fee increase; social hour and dinner in the Tudor Room followed by hospitality room. Special recognition at dinner for UK retiree Harry Enoch and soon to be retiree Charles Gottlieb of Univ. of Miami. Dates for spring '05 meeting—need to avoid conflict with HHMI. Stay with 1 ½ day format?
- 2) **Top Issue/Concern on Campus**—everyone 1 minute.
- 3) **C&U Association's EPA Engagement Initiative and Sector Partnership**—Bruce Backus Sector Coordinating Committee Chair will give update on hazardous waste regulatory reform efforts; Sector coordinating committee work group projects on performance measurement tools and the EMS letter to C &U presidents.
- 4) **New Incidents, Accidents, Investigations and/or Identification of Exposures** – deadly fraternity fire at Univ. of Mississippi; private Mass. stem cell research lab bombing; and other “show and tell”. Please bring pictures and incident reports if you were unlucky enough to have incident or accident and have photos.
- 5) **Recent Inspections, Fines and Regulatory Development Updates** - CDC, USDA, EPA, OSHA, FAA, DOT, NRC inspection experiences, other agencies? PCB's in caulk issue in EPA Region 1—Lou DiBerardinis and Peter Schneider. New EPA requirement for emergency generators > 500HP.
- 6) **IBC, Biosafety, Biosecurity, Select Agent Issues**
 - IBC Roundtable— scheduling the next one, frequency and separate or in association with Director's Roundtable?
 - Summary of BSL3 lab survey
 - Sunshine project's report on IBCs,
 - Implementation of Fink report recommendations for expanded role of IBCs
 - Regional and national BSL3 and BSL4 lab experiences and Ohio State Univ's business model for BSL3 facility
 - New biosecurity chapter in BMBL –any further insights at to what it will include?
 - Training for IBC members and also biosafety training for researchers—anyone have something to share for use by others?
 - BSL 3 lab commissioning and certification – revisit pros/cons of in-house vs. out-sourcing and what everyone is doing on this
 - Univ. Delaware's guilty plea on illegal import of avian flu virus – Robin Elliott

- Shipping incidents – live anthrax to California hospital
- 7) **Best Management Practices & Emerging EHS Trends**
- CSHEMA's EHS Peer Review Project – Chuck Hart will give overview and update
 - Making Metrics Meaningful for EHS Campus Programs—Dr. Bob Emery will give a powerpoint presentation on the formula that he and his grad student have developed as predictor of EHS staffing
 - MIT's balanced scorecard for EHS – Lou DiBerardinis
 - Any new cost saving ideas??
 - Discuss emerging EHS trends
- 8) **Personnel Issues**
- EH&S staff "process training" – Dr. Bob Emery will give presentation of the approach that they have developed for training internal staff on the main processes that occur in universities that directly impact EH&S. Three main processes: the people process; the building process; and the research process.
 - Case studies on personnel problems – Peter Ashbrook and Madelyn Miller will give a powerpoint presentation
- 9) **Emergency Preparedness and University-wide Emergency Operations Plans**
- Any new table top scenarios being used in planning?
 - Planning for flu emergency on campus and communications on prevention/cold symptoms vs. flu, etc.—Pete Reinhardt
 - Emergency planning FTE and funding sources—any other updates
 - Integration of National Incident Command System into EOC and training—Madelyn Miller
 - Expansion of Disaster Resistant University program— new round of funding announced in October
 - Emergency response issues – evacuations during loss of electricity and people with disabilities, automated emergency response notification, fire response plans for high risk operations/areas, moving mobility impaired individuals during an emergency
 - Univ. of Wash. 2005 conf. on emergency mgmt.& risk reduction
<http://www.washington.edu/admin/business/oem/symposium/index.html>
 - Any other management or technical issues or questions to discuss?
- 10) **EHS Support of Research Function**
- Research proposal review systems--use of proposal clearance forms to “flag” hazards; modification of human subjects electronic protocol systems such as iRIS, BRAAN, Webridge to include other research concerns i.e. animals, chemicals/carcinogens, biological agents and rDNA, radioactive materials, etc.; review and approval of all research protocols prior to submission vs. institutional just in time review – discuss the pros and cons; coordination of research reviews among various committees and tracking systems; committee charges and reporting lines
 - Emerging nanotechnology/semiconductor research – safety hazards, resources and training
 - Policies on minors and/or mentally challenged working in laboratories—age, access to hazards, etc.
 - IRB accreditation – any one else going through this?

11) **New Technology/Software and Applications in Use or Planned –**

- Campus Consortium for Environmental Excellence (C2E2) Report on Handheld Devices for Managing Electronic EHS Information – Peter Schneider
- Survey software—Zoomerang demo—Ross Grayson
- Any others?

12) **Miscellaneous topics and questions:**

- National Academies mold report— helpful new resource?
- Experiences with any new and emerging radiation therapies?
- Any new EHS policies being developed?
- Ongoing impact of International Building Code's chemical use limitations on laboratory design?
- DoD IG has issued their report on export controls at universities and other contractors per Pete Reinhardt—any further developments ?
- CSHEMA 2005 annual conference in Philadelphia and benchmarking future plans
- Foushee EHS salary survey participation?
- College and Univ. Hazardous Waste Conference is incorporating as a non-profit – status?